**APPENDIX 2**

**SUPERVISION REVIEW FORM**

Date: DD/MM/YYYY

From: Supervisor

To: HKADCP

|  |
| --- |
| Particulars:  |
| Name of Supervisee:  |  |
| Contract Ref.  |  |
| Review Period:  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Item/Issue | Action to be taken | By | Remarks |
| Supervisee has boundary issue  | Brief session conducted on dd/mm/yy | Supervisor | According HKADCP code of ethics |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Signed by Supervisee: ........................................... Date: .................................

Signed by Supervisor: ............................................. Date: .................................

Copy sent to supervisee’s manager/ agency/ HKADCP